

HOPE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION MINUTES

TUESDAY

AUGUST 21, 2018

6:30 PM

Mrs. Ritchie called the meeting to order at 6:30 p.m., and proper notice of postings was given. Mrs. Ritchie read the Sunshine Statement and Mr. Tighe read the Mission Statement and led the pledge of allegiance. Board members present at the roll call were Mrs. Ritchie, President, Mr. Tighe, Vice President, Mr. Lucas, Mrs. Beatty, Mrs. Chamberlain and Mr. Leary. Mrs. Huff, Business Administrator and Dr. McCartney, Interim Superintendent were also in attendance as well as 5 members of the public.

BOARD MEMBER VACANCY

A motion was made by Mr. Lucas and seconded by Mrs. Beatty to appoint Carmen Corona to fill the vacant seat on the Board of Education from July– December 2018. Motion carried unanimously, all yes.

SWEARING IN OF NEW BOARD MEMBER

Mrs. Huff swore in Mr. Corona.

PRINCIPAL'S REPORT

Mr. Newman discussed the following: first day back for students, Back to School Night, welcome back mailings, focus for the Panther Pride awards will be the C.A.R.E.S. motto, revised Code of Conduct, summer ELA curriculum work and the preparation for the new Reading series.

SUPERINTENDENT'S REPORT

Dr. McCartney congratulated and welcomed Mr. Corona to the Board and commended the custodial staff for their hard work this summer to get the building in great shape to welcome back students and staff. Dr. McCartney also reported on summer work on the ELA curriculum, completion of the financial audit, public access to board policies, the afternoon board retreat, his theme for the year, "Expect the Best and Get It", mandated recess, professional development plans for staff with the new Reading series, recently received PARCC scores, investigation of alternate health benefit providers and changes in funding sources for traditional student activity events.

PUBLIC HEARING & PETITION

None

CORRESPONDENCE & ANNOUNCEMENTS

Mrs. Huff noted an addendum to this evening's agenda with additional motions for consideration.

APPROVE MEETING MINUTES

A motion was made by Mr. Lucas and seconded by Mrs. Beatty to approve the minutes as submitted from the July 24 Regular Session Meeting and Executive Session. Motion carried unanimously, all yes, with Mr. Corona abstaining.

BUILDINGS & GROUNDS / TRANSPORTATION

Block Motion – Buildings & Grounds/Transportation

A motion was made by Mr. Lucas and seconded by Mrs. Beatty to approve the following agenda items #1 through #5. Motion carried unanimously, all yes, with Mr. Corona abstaining.

HOPE TOWNSHIP BOARD OF EDUCATION

Regular Session Minutes

August 21, 2018

Page 2

Block Motion – Buildings & Grounds/Transportation - continued

1. Approve the Indoor Air Quality Program

To approve the Indoor Air Quality Program for the 2018-2019 school year with no changes.

2. Approve the Integrated Pest Management Plan

To approve the Integrated Pest Management Plan for the 2018-2019 school year with no changes.

3. Approve a Use of Facility Request

To approve a use of facility request from The Inn at Millrace Pond for use of the parking lot on September 1, 2, 15, 21, 22, 29 and 30, 2018.

4. Approve a Use of Facility Request

To approve a request from Hope Township for use of the all-purpose room Saturday, September 22, 2018 for the Hope Picnic in the event of inclement weather.

5. Approve a Use of Facility Request

To approve a request from Hope Township PTA for use of the lower parking lot for a fundraiser pickup on October 15, 2018.

COMMUNITY & PUBLIC RELATIONS

Mrs. Chamberlain noted the Committee is working on activities for the Hope Township Picnic.

Motion – Community & Public Relations

A motion was made by Mr. Lucas and seconded by Mr. Tighe to approve the following agenda item #1. Motion carried unanimously, all yes, with Mr. Corona abstaining.

1. Approve a Fundraiser

To approve an application for a Mum Sale fundraiser from the Hope Township PTA with proceeds to benefit school assemblies.

CURRICULUM / INSTRUCTION / TECHNOLOGY

Block Motion – Curriculum / Instruction / Technology

A motion was made by Mrs. Ritchie and seconded by Mr. Lucas to approve the following agenda items #1 through #2. Motion carried unanimously, all yes, with Mr. Corona abstaining.

1. Approve the 2018-2019 Parent/Student Handbook

To approve the 2018-2019 Parent/Student Handbook

2. Approve Curriculum

To approve the following curriculum:

- Language Arts – K-8

FINANCE

Block Motion – Finance

A motion was made by Mr. Lucas and seconded by Mrs. Beatty to approve the following agenda items #1 through #8. Motion carried unanimously, by roll call vote, all yes, with Mr. Corona abstaining.

HOPE TOWNSHIP BOARD OF EDUCATION

Regular Session Minutes

August 21, 2018

Page 3

Block Motion – Finance - continued

1. Approve June 2018 Board Secretary's Report and Treasurer's Report

To approve the June 2018 Board Secretary's Report and Treasurer's Report. After review of the School Business Administrator's monthly financial reports and upon consultation with the Business Administrator and Superintendent, this Board of Education does hereby certify that as of June 30, 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. Approve July 2018 Board Secretary's Report and Treasurer's Report

To approve the July 2018 Board Secretary's Report and Treasurer's Report. After review of the School Business Administrator's monthly financial reports and upon consultation with the Business Administrator and Superintendent, this Board of Education does hereby certify that as of July 31, 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3. Approve August 2018 Bills & Claims List

To approve the August 2018 Bills & Claims List in the total amount of \$234,406.53 for all funds.

4. Approve Budget Transfers for July 2018

To approve budget transfers for July 2018 in the amount of \$49,726.

5. Approve Purchase and Administration of Flu Shots by the Warren County Health Department

To approve the purchase and administration of flu shots available to all staff by the Warren County Health Department with the estimated \$25 cost per shot to be subsidized by the district for 2018-2019 school year.

6. Approve the Submission of the Application for Toilet Room Alternate Method of Compliance

To approve submission of an application to the Warren County Office of Education for an alternate method of toilet room compliance for the Preschool classroom, room #33, for the 2018-2019 school year, by providing a toilet room adjacent to or outside the classroom in lieu of an individual toilet in the classroom.

7. Approve a Regular Education Tuition Contract with Warren County Technical School

To approve a regular education tuition contract with Warren County Technical School to send 9 regular education students at a tuition rate of \$3,900 and 2 special education students at a tuition rate of \$4,000, and the transportation charge of \$500 for 11 students and a prior year adjustment of \$1,975, for a total tuition for the 2018-2019 school year of \$50,575.

8. Approve a Tuition Contract with Morris County Vocational School District

To approve a tuition contract with Morris County Vocational School District for one student (SID#1899221928) to attend their Academy for Environmental Science program at a tuition cost of \$13,100 for the 2018-2019 school year.

HOPE TOWNSHIP BOARD OF EDUCATION

Regular Session Minutes

August 21, 2018

Page 4

PERSONNEL

Motion – Personnel

A motion was made by Mr. Tighe and seconded by Mrs. Ritchie to approve the following agenda item #1. Motion carried unanimously, all yes, with Mr. Corona abstaining.

1. Approve the Following Co-Curricular Position and Personnel for 2018-2019
Panther Pride Honor Society Advisor Lindsay Williams \$1,287

POLICY

Block Motion – Policy

A motion was made by Mr. Tighe and seconded by Mrs. Ritchie to approve the following agenda items #1 through #11. Motion carried unanimously, all yes, with Mr. Corona

1. Approve Suspension of Bylaw #0131
To approve suspension of Bylaw #0131 to allow for timely policy implementation prior to the start of the 2018-2019 school year.
2. Approve a Second Reading of Policy & Regulation #1550 – Equal Employment/Anti-Discrimination Practices
To approve a second reading of policy & regulation #1550 – Equal Employment/Anti-Discrimination Practices.
3. Approve a Second Reading of Policy & Regulation #5350 – Student Suicide Prevention
To approve a second reading of policy & regulation #5350 – Student Suicide Prevention.
4. Approve a Second Reading of Policy #5533 – Student Smoking
To approve a second reading of policy #5533 – Student Smoking.
5. Approve a Second Reading of Policy & Regulation #5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
To approve a second reading of policy & regulation #5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities.
6. Approve a Second Reading of Policy #8462 – Reporting Potentially Missing or Abused Children
To approve a second reading of policy #8462 – Reporting Potentially Missing or Abused Children.
7. Approve a Second Reading of Policy & Regulation #1613 – Disclosure and Review of Applicant’s Employment History
To approve a second reading of policy & regulation #1613 – Disclosure and Review of Applicant’s Employment History.
8. Approve a Second Reading of Policy #5512 – Harassment, Intimidation, and Bullying (HIB)
To approve a second reading of policy #5512 – Harassment, Intimidation, and Bullying (HIB).

HOPE TOWNSHIP BOARD OF EDUCATION

Regular Session Minutes

August 21, 2018

Page 5

Block Motion – Policy - continued

9. Approve a Second Reading of Policy #8561 – Procurement Procedures for School Nutrition Programs

To approve a second reading of policy #8561 – Procurement Procedures for School Nutrition Programs.

10. Abolish Regulation #5512 – Harassment, Intimidation, and Bullying (HIB)

To abolish regulation #5512 – Harassment, Intimidation, and Bullying (HIB)

11. Approve the Statement of Assurance for the 2016-2019 Comprehensive Equity Plan

To approve the Statement of Assurance for the 2016-2019 Comprehensive Equity Plan

SPECIAL EDUCATION AD-HOC COMMITTEE

No updates.

LEGISLATIVE UPDATE

Mrs. Beatty noted recent legislation that mandates recess in grades K-5.

BELVIDERE UPDATE

Mr. Lucas noted that Belvidere is ready the facilities for the start of school there.

ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

A motion was made by Mrs. Beatty and seconded by Mrs. Chamberlain to acknowledge receipt of no HIB investigations deemed HIB incidents, since last meeting. Motion carried unanimously, all yes, with Mr. Corona abstaining.

OLD BUSINESS

A motion was made by Mr. Tighe and seconded by Mr. Lucas to authorize student approved trips and activities to be financially supported by the student activity account, donations by community groups and the Hope Township PTA and, where needed, the general fund budget. Motion carried unanimously, by roll call vote, all yes.

NEW BUSINESS

None

PUBLIC HEARING & PETITION

Mrs. Maza asked if the Administration could take another look at the possibility of installing lockers for middle schoolers who currently have to carry their belongings from one classroom to another.

Mrs. Maza expressed concern that class trips could be negatively impacted if shifting the cost to the general fund becomes financially burdensome.

Mrs. Maza provided an overview of the building schedule for the outdoor classroom. The Board thanked and praised the efforts of the Hope Township PTA for bringing this project to fruition.

EXECUTIVE SESSION

A motion was made by Mr. Tighe and seconded by Mr. Lucas to convene to Executive Session at 7:22 p.m. to discuss a student issue. Motion carried unanimously, all yes.

Be it resolved by the Hope Township Board of Education that it shall meet in closed session this evening to discuss a student issue.

HOPE TOWNSHIP BOARD OF EDUCATION

Regular Session Minutes

August 21, 2018

Page 6

The Board will publicly disclose information pertaining to the topics discussed as soon thereafter and once the reasons for non-disclosure no longer exists.

The topics to be discussed are within the exemptions that are permitted to be discussed in private session pursuant to P.L. 1975c chapter 321.

A motion was made by Mr. Lucas and seconded by Mrs. Beatty to adjourn the Executive Session at 7:50 p.m. Motion carried unanimously, all yes.

ADJOURNMENT

A motion was made by Mr. Lucas and seconded by Mr. Corona to adjourn the meeting at 7:51 p.m. Motion carried unanimously, all yes.

Respectfully Submitted,

Dawn Huff
Business Administrator
Board Secretary